

SUMMARY OF APPROPRIATIONS, ALLOTMENTS, OBLIGATIONS AND BALANCES BY OBJECT OF EXPENDITURES
As of the Quarter Ending June 30, 2018

Authorization: 01 - Current Year Appropriations
Report Status: ALL

Department: Other Executive Offices
Agency: Technical Education and Skills Development Authority
Operating Unit: Central Office
Organization Code (UACS): 260410100000
Fund Cluster: 01 - Regular Agency Fund

Particulars	UACS CODE	Appropriation			Allotments				Current Year Obligations					Current Year Disbursements				Balances					
		Authorized Appropriation	Adjustments Realignment	Adjusted Appropriations	Allotments Received	Adjustments (Withdrawal, Realignment)	Transfer To	Transfer From	Adjusted Total Allotments	1st Quarter Ending 31-Mar	2nd Quarter Ending 30-Jun	3rd Quarter Ending Sept 30	4th Quarter Ending Dec 31	Total	1st Quarter Ending 31-Mar	2nd Quarter Ending 30-Jun	3rd Quarter Ending Sept 30	4th Quarter Ending Dec 31	Total	Unexpended Appropriations	Unobligated Allotment	Unpaid Obligations (15-20) = (23+24)	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24
Agency Specific Budget		4,773,284,000.00	-3,277,748,832.40	1,495,535,167.60	4,106,463,000.00		-3,277,748,832.40	828,714,167.60	188,566,747.31	131,020,763.36				319,587,510.67	107,000,955.10	124,704,214.04			231,785,169.14	666,821,000.00	509,126,656.93		67,822,341.53
Specific Budgets of National Government Agencies	1101101	4,773,284,000.00	-3,277,748,832.40	1,495,535,167.60	4,106,463,000.00		-3,277,748,832.40	828,714,167.60	188,566,747.31	131,020,763.36				319,587,510.67	107,000,955.10	124,704,214.04			231,785,169.14	666,821,000.00	509,126,656.93		67,822,341.53
Personnel Services	501000000	296,489,000.00		296,489,000.00	169,958,000.00			169,958,000.00	50,301,880.22	49,424,432.67				99,726,312.89	43,349,906.19	49,864,112.48			93,214,018.67	126,531,000.00	70,231,687.11		6,512,294.72
Salaries and Wages	501010000	129,990,000.00	-425,000.00	129,565,000.00	129,990,000.00	-425,000.00		129,565,000.00	43,928,527.42	34,761,354.81				78,689,882.23	37,110,540.68	35,252,964.60			72,363,505.28	50,875,117.77	50,875,117.77		6,326,376.95
Salaries and Wages - Regular	501010100	129,990,000.00	-425,000.00	129,565,000.00	129,990,000.00	-425,000.00		129,565,000.00	43,928,527.42	34,761,354.81				78,689,882.23	37,110,540.68	35,252,964.60			72,363,505.28	50,875,117.77	50,875,117.77		6,326,376.95
Basic Salary - Civilian	501010101	129,990,000.00	-425,000.00	129,565,000.00	129,990,000.00	-425,000.00		129,565,000.00	43,928,527.42	34,761,354.81				78,689,882.23	37,110,540.68	35,252,964.60			72,363,505.28	50,875,117.77	50,875,117.77		6,326,376.95
Other Compensation	501020000	37,879,000.00	425,000.00	38,304,000.00	37,879,000.00	425,000.00		38,304,000.00	5,827,517.69	14,101,983.38				19,929,501.06	5,815,727.81	14,082,481.96			19,896,209.77		18,374,498.94		31,291.29
Personal Economic Relief Allowance (PERA)	501020100	6,840,000.00		6,840,000.00	6,840,000.00			6,840,000.00	2,321,594.34	1,827,830.60				4,149,424.94	2,317,461.67	1,829,305.78			4,146,767.45		2,690,575.06		2,657.49
PERA - Civilian	501020101	6,840,000.00		6,840,000.00	6,840,000.00			6,840,000.00	2,321,594.34	1,827,830.60				4,149,424.94	2,317,461.67	1,829,305.78			4,146,767.45		2,690,575.06		2,657.49
Representation Allowance (RA)	501020200	2,550,000.00		2,550,000.00	2,550,000.00			2,550,000.00	1,018,000.00	732,450.00				1,750,450.00	1,015,000.00	735,450.00			1,750,450.00		799,550.00		
Representation Allowance (RA)	501020201	2,550,000.00		2,550,000.00	2,550,000.00			2,550,000.00	1,018,000.00	732,450.00				1,750,450.00	1,015,000.00	735,450.00			1,750,450.00		799,550.00		
Transportation Allowance (TA)	501020300	2,550,000.00		2,550,000.00	2,550,000.00			2,550,000.00	741,000.00	546,600.00				1,287,600.00	738,000.00	549,600.00			1,287,600.00		1,262,400.00		
Transportation Allowance (TA)	501020301	2,550,000.00		2,550,000.00	2,550,000.00			2,550,000.00	741,000.00	546,600.00				1,287,600.00	738,000.00	549,600.00			1,287,600.00		1,262,400.00		
Clothing/Uniform Allowance	501020400	1,425,000.00	300,000.00	1,725,000.00	1,425,000.00	300,000.00		1,725,000.00	1,698,000.00	18,000.00				1,716,000.00	1,698,000.00				1,698,000.00		9,000.00		18,000.00
Clothing/Uniform Allowance - Civilian	501020401	1,425,000.00	300,000.00	1,725,000.00	1,425,000.00	300,000.00		1,725,000.00	1,698,000.00	18,000.00				1,716,000.00	1,698,000.00				1,698,000.00		9,000.00		18,000.00
Overtime and Night Pay	501021300	125,000.00		125,000.00				125,000.00	48,923.34	72,188.78				121,112.12	47,266.14	69,212.18			116,478.32		3,887.88		4,633.80
Overtime Pay	501021301	125,000.00		125,000.00				125,000.00	48,923.34	72,188.78				121,112.12	47,266.14	69,212.18			116,478.32		3,887.88		4,633.80
Year End Bonus	501021400	10,832,000.00		10,832,000.00	10,832,000.00			10,832,000.00		72,914.00				121,112.12	47,266.14	69,212.18			116,478.32		3,887.88		4,633.80
Bonus - Civilian	501021401	10,832,000.00		10,832,000.00	10,832,000.00			10,832,000.00		72,914.00				121,112.12	47,266.14	69,212.18			116,478.32		3,887.88		4,633.80
Cash Gift	501021500	1,425,000.00		1,425,000.00	1,425,000.00			1,425,000.00						10,832,000.00					10,832,000.00				
Cash Gift - Civilian	501021501	1,425,000.00		1,425,000.00	1,425,000.00			1,425,000.00						10,832,000.00					10,832,000.00				
Other Bonuses and Allowances	501029000	12,257,000.00		12,257,000.00	12,257,000.00			12,257,000.00						10,832,000.00					10,832,000.00				
Productivity Enhancement Incentive - Civilian	501029012	1,425,000.00		1,425,000.00	1,425,000.00			1,425,000.00												1,425,000.00			
Mid-Year Bonus - Civilian	501029036	10,832,000.00		10,832,000.00	10,832,000.00			10,832,000.00						10,832,000.00					10,832,000.00				
Personnel Benefit Contributions	501030000	1,764,000.00		1,764,000.00	1,764,000.00			1,764,000.00	540,424.57	561,094.48				1,101,519.05	418,227.15	528,665.92			946,893.07		682,480.95		154,625.98
Pag-IBIG Contributions	501030200	341,000.00		341,000.00	341,000.00			341,000.00	88,500.00	91,400.00				179,900.00	88,500.00	91,400.00			179,900.00		161,100.00		
Pag-IBIG - Civilian	501030201	341,000.00		341,000.00	341,000.00			341,000.00	88,500.00	91,400.00				179,900.00	88,500.00	91,400.00			179,900.00		161,100.00		
PhilHealth Contributions	501030300	1,083,000.00		1,083,000.00	1,083,000.00			1,083,000.00	363,524.57	377,994.48				741,519.05	241,327.15	376,055.92			617,393.07		341,480.95		124,125.98
PhilHealth - Civilian	501030301	1,083,000.00		1,083,000.00	1,083,000.00			1,083,000.00	363,524.57	377,994.48				741,519.05	241,327.15	376,055.92			617,393.07		341,480.95		124,125.98
Employees Compensation Insurance Premiums (ECIP)	501030400	340,000.00		340,000.00	340,000.00			340,000.00	88,400.00	91,700.00				180,100.00	88,400.00	61,200.00			149,600.00		159,900.00		30,500.00
ECIP - Civilian	501030401	340,000.00		340,000.00	340,000.00			340,000.00	88,400.00	91,700.00				180,100.00	88,400.00	61,200.00			149,600.00		159,900.00		30,500.00
Other Personnel Benefits	501040000	126,856,000.00		126,856,000.00	325,000.00			325,000.00	5,410.55					5,410.55	5,410.55				5,410.55	126,531,000.00	319,589.45		
Retirement Gratuity	501040200	3,446,000.00		3,446,000.00																3,446,000.00			
Retirement Gratuity - Civilian	501040201	3,446,000.00		3,446,000.00																3,446,000.00			
Terminal Leave Benefits	501040300	2,558,000.00		2,558,000.00																2,558,000.00			
Terminal Leave Benefits - Civilian	501040301	2,558,000.00		2,558,000.00																2,558,000.00			
Other Personnel Benefits	501049900	120,852,000.00		120,852,000.00	325,000.00			325,000.00	5,410.55					5,410.55	5,410.55				5,410.55	120,527,000.00	319,589.45		
Lump-sum for Filling of Positions - Civilian	501049907	120,527,000.00		120,527,000.00																120,527,000.00			
Lump-sum for Step Increments - Length of Service	501049901	325,000.00		325,000.00	325,000.00			325,000.00	5,410.55					5,410.55	5,410.55				5,410.55		319,589.45		
Maintenance and Other Operating Expenses	502000000	4,334,976,000.00	-3,217,205,832.40	1,117,770,167.60	3,195,886,000.00		-3,217,205,832.40	578,680,167.60	131,166,657.29	81,596,330.69				212,764,967.96	63,711,048.91	67,283,309.26			130,994,358.17	539,090,000.00	365,915,179.62		81,770,629.81
Traveling Expenses	502010000	44,256,000.00	6,000,000.00	50,256,000.00	44,256,000.00	6,000,000.00		50,256,000.00	2,104,230.18	12,290,664.49				14,394,894.67	2,104,230.18	4,121,912.31			6,226,142.49		35,861,105.33		8,168,752.18
Traveling Expenses - Local	502010100	4,349,000.00	6,000,000.00	10,349,000.00	4,349,000.00	6,000,000.00		10,349,000.00	354,162.58	9,754,532.55				10,108,695.13	354,162.58	2,713,129.66			3,067,292.24		240,304.87		7,041,402.89
Traveling Expenses - Local																							


Particulars	UACS CODE	Appropriation			Allotments					Current Year Obligations					Current Year Disbursements					Balances			
		Authorized Appropriation	Reassignment	Adjusted Appropriations	Allotments Received	Adjustments (Withdrawal, Reassignment)	Transfer To	Transfer From	Adjusted Total Allotments	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	Unreleased Appropriations	Unobligated Allotment	Unpaid Obligations	
										Ending 31-Mar	Ending 30-Jun	Ending Sept. 30	Ending Dec. 31	15(11+12+13+14)	Ending 31-Mar	Ending 30-Jun	Ending Sept. 30	Ending Dec. 31	20(16+17+18+19)			21(20-19)	Demandable
3	4	5(3+4)	6	7	8	9	10(8+9+4+6)	11	12	13	14	15(11+12+13+14)	16	17	18	19	20(16+17+18+19)	21(20-19)	22(16-15)	23	24		
Electricty Expenses	5020402000	22,434,000.00		22,434,000.00	22,434,000.00			22,434,000.00	1,464,192.01	6,977,873.85			8,442,065.86	1,444,584.33	5,180,927.34			6,625,511.67			13,991,934.14		1,816,554.19
Communication Expenses	5020500000	6,059,000.00	250,000.00	6,309,000.00	6,059,000.00	250,000.00		6,309,000.00	2,529,222.05	726,246.39			3,255,468.44	651,516.56	1,220,260.99			1,871,777.55			3,053,531.56		1,383,690.89
Postage and Courier Services	5020501000	11,000.00		11,000.00	11,000.00			11,000.00	1,690.12				1,690.12	242				242			9,309.88		1,448.12
Telephone Expenses	5020502000	4,012,000.00		4,012,000.00	4,012,000.00			4,012,000.00	431,903.42	677,740.76			1,109,644.18	337,438.76	772,205.42			1,109,644.18			2,902,355.82		
Mobile	5020502001	2,124,000.00		2,124,000.00	2,124,000.00			2,124,000.00	195,062.64	342,643.36			537,726.00	181,048.93	356,677.07			537,726.00			1,586,274.00		
Landline	5020502002	1,888,000.00		1,888,000.00	1,888,000.00			1,888,000.00	236,820.78	335,097.40			571,918.18	156,389.83	415,528.35			571,918.18			1,316,081.82		
Internet Subscription Expenses	5020503000	1,992,000.00	250,000.00	2,242,000.00	1,992,000.00	250,000.00		2,242,000.00	2,089,513.51	43,680.63			2,133,194.14	307,720.80	443,230.57			2,133,194.14			108,805.86		1,382,247.77
Internet Subscription Expenses	5020503000	1,992,000.00	250,000.00	2,242,000.00	1,992,000.00	250,000.00		2,242,000.00	2,089,513.51	43,680.63			2,133,194.14	307,720.80	443,230.57			2,133,194.14			108,805.86		1,382,247.77
Cable, Satellite, Telegraph and Radio Expenses	5020504000	44,000.00		44,000.00	44,000.00			44,000.00	6,115.00	4,825.00			10,940.00	6,115.00	4,825.00			10,940.00			33,060.00		
Awards/Rewards and Prizes	5020600000	478,000.00		478,000.00	478,000.00			478,000.00	92,000.00	12,109.50			104,109.50	12,109.50	12,109.50			104,109.50			373,890.50		92,000.00
Confidential, Intelligence and Extraordinary Expenses	5021000000	1,690,000.00		1,690,000.00	1,690,000.00			1,690,000.00	225,544.11	343,379.32			568,923.43	225,544.11	343,379.32			568,923.43			1,121,076.57		
Professional Services	5021100000	50,851,000.00		50,851,000.00	50,851,000.00			50,851,000.00	25,653,262.37	5,683,258.43			31,336,520.80	8,471,719.31	12,647,113.97			21,118,633.28			19,514,479.20		10,217,687.52
ICT Consultancy Services	5021103000	5,194,000.00		5,194,000.00	5,194,000.00			5,194,000.00	1,776,798.00	-38,000.00			1,738,798.00	189,791.29	502,041.22			1,738,798.00			3,400,000.00		1,046,965.49
Other Professional Services	5021199000	45,657,000.00		45,657,000.00	45,657,000.00			45,657,000.00	23,876,464.37	5,721,258.43			29,597,722.80	8,281,928.02	12,145,072.75			29,597,722.80			16,099,277.20		9,170,722.03
General Services	5021200000	41,482,000.00		41,482,000.00	41,482,000.00			41,482,000.00	40,717,476.60				40,717,476.60	2,432,463.19	10,790,064.55			40,717,476.60			764,523.40		27,485,948.86
Janitorial Services	5021202000	18,591,000.00	60,000.00	18,651,000.00	18,591,000.00	60,000.00		18,651,000.00	18,650,527.08	18,650,527.08			18,650,527.08	2,330,500.52	4,362,870.94			18,650,527.08			6,693,371.46		11,957,155.62
Security Services	5021203000	22,278,000.00		22,278,000.00	22,278,000.00			22,278,000.00	22,066,949.52	22,066,949.52			22,066,949.52	101,962.67	6,436,193.61			22,066,949.52			211,050.48		15,528,793.24
Repairs and Maintenance	5021300000	6,343,000.00		6,343,000.00	6,343,000.00			6,343,000.00	317,927.43	779,072.55			1,096,999.98	145,496.25	212,796.29			1,096,999.98			553,000.00		738,705.44
Repairs and Maintenance - Buildings and Other Structures	5021304000	5,060,000.00		5,060,000.00	5,060,000.00			5,060,000.00	30,925.00	629,473.00			660,398.00	23,355.00	12,531.00			660,398.00			35,886.00		624,512.00
Office Equipment	5021305000	370,000.00		370,000.00	370,000.00			370,000.00	209,264.25	25,135.00			234,399.25	100,916.25	86,193.23			234,399.25			187,109.48		47,289.77
Repairs and Maintenance - Transportation Equipment	5021306000	913,000.00		913,000.00	913,000.00			913,000.00	77,738.18	124,464.55			202,202.73	21,225.00	114,074.06			202,202.73			135,299.06		66,903.67
Taxes, Insurance Premiums and Other Fees	5021500000	21,001,000.00		21,001,000.00	21,001,000.00			21,001,000.00	3,961,709.69	16,577,830.51			20,539,540.20	3,968,223.45	26,297.46			20,539,540.20			3,984,520.91		16,555,019.29
Taxes, Duties and Licenses	5021501000	15,000.00		15,000.00	15,000.00			15,000.00	4,934.36	5,957.18			10,891.54	1,448.12	2,617.18			10,891.54			4,065.30		6,826.24
Fidelity Bond Premiums	5021502000	474,000.00	-15,000.00	459,000.00	474,000.00	-15,000.00		459,000.00	142,500.00	7,500.00			150,000.00	142,500.00	7,500.00			150,000.00			309,000.00		6,826.24
Insurance Expenses	5021503000	20,527,000.00		20,527,000.00	20,527,000.00			20,527,000.00	3,814,275.33	16,564,373.33			20,378,648.66	3,814,275.33	16,180.28			20,378,648.66			3,830,455.61		16,548,193.05
Other Maintenance and Operating Expenses	5029990000	14,129,000.00	200,000.00	14,329,000.00	14,129,000.00	200,000.00		14,329,000.00	2,472,081.49	3,050,043.03			5,522,124.51	719,196.15	4,572,606.22			5,522,124.51			8,806,875.49		230,322.14
Advertising Expenses	5029901000	1,223,000.00		1,223,000.00	1,223,000.00			1,223,000.00													1,223,000.00		
Printing and Publication Expenses	5029902000	8,411,000.00		8,411,000.00	8,411,000.00			8,411,000.00	2,127,436.56	2,399,965.42			4,527,401.98	460,238.55	4,037,163.43			4,527,401.98			3,883,598.02		
Representation Expenses	5029903000	1,025,000.00		1,025,000.00	1,025,000.00			1,025,000.00													1,025,000.00		
Transportation and Delivery Expenses	5029904000	1,869,000.00		1,869,000.00	1,869,000.00			1,869,000.00	107,395.60	454,667.79			562,063.39	107,395.60	454,667.79			562,063.39			1,306,936.61		
Rent/Lease Expenses	5029905000	610,000.00		610,000.00	610,000.00			610,000.00	30,000.00				30,000.00	30,000.00				30,000.00			580,000.00		
Membership Dues and Contributions to Organizations	5029906000	481,000.00		481,000.00	481,000.00			481,000.00	10,000.00	14,000.00			24,000.00	10,000.00	4,000.00			24,000.00			457,000.00		10,000.00
Subscription Expenses	5029907000	510,000.00		510,000.00	510,000.00			510,000.00	85,687.32	102,513.60			188,200.92					188,200.92			321,799.08		188,200.92
Other Maintenance and Operating Expenses	5029990000		200,000.00	200,000.00		200,000.00		200,000.00	111,562.00	78,896.22			190,458.22	111,562.00	46,775.00			190,458.22			158,337.00		32,121.22
Capital Outlays	5060000000	141,819,000.00	-60,543,000.00	81,276,000.00	140,619,000.00		-60,543,000.00	80,676,000.00	7,096,209.80				7,096,209.80		7,556,792.30			7,096,209.80		1,200,000.00	72,979,790.20		-460,582.50
Investment Outlay	5060100000	20,000,000.00		20,000,000.00	20,000,000.00			20,000,000.00													20,000,000.00		
Communication Networks	5060101000	20,000,000.00		20,000,000.00	20,000,000.00			20,000,000.00													20,000,000.00		
Property, Plant and Equipment Outlay	5060400000	121,819,000.00	-60,543,000.00	61,276,000.00	120,619,000.00		-60,543,000.00	60,676,000.00	7,096,209.80				7,096,209.80		7,556,792.30			7,096,209.80		1,200,000.00	52,979,790.20		-460,582.50
Buildings and Other Structures	5060400000	60,000,000.00		60,000,000.00	60,000,000.00			60,000,000.00															
Machinery and Equipment Outlay	5060405000	25,419,000.00		25,419,000.00	25,419,000.00			25,419,000.00	23,676,000.00	7,096,209.80			30,772,209.80	7,556,792.30				30,772,209.80			16,579,790.20		-460,582.50
Information and Communication Technology Equipment	5060405000	21,930,000.00		21,930,000.00	21,930,000.00			21,930,000.00	6,316,159.20				6,316,159.20		6,776,741.70			6,316,159.20			15,613,840.80		-460,582.50
ICT Software	5060405015	2,289,000.00		2,289,000.00	2,289,000.00			2,289,000.00	780,050.60				780,050.60		780,050.60			780,050.60			965,949.40		
Transportation Equipment Outlay	506																						

Particulars	UACS CODE	Appropriation			Allotments					Current Year Obligations					Current Year Disbursements					Balances				
		Authorized Appropriation	Adjustments Realignments	Adjusted Appropriations	Allotments Received	Adjustments (Withdrawal, Realignment)	Transfer To	Transfer From	Adjusted Total Allotments	Current Year Obligations				Total	Current Year Disbursements				Unreleased Appropriations	Unobligated Allotment	Unpaid Obligations (15-20) + (23+24)			
										1st Quarter Ending 31-Mar	2nd Quarter Ending 30-Jun	3rd Quarter Ending Sept. 30	4th Quarter Ending Dec. 31		1st Quarter Ending 31-Mar	2nd Quarter Ending 30-Jun	3rd Quarter Ending Sept. 30	4th Quarter Ending Dec. 31			20+(16+17+18+19)	21+(5-16)	22+(18-19)	23
Personnel Benefit Contributions	5010300000	15,600,000.00		15,600,000.00	15,600,000.00			15,600,000.00	4,016,136.96	4,107,944.84			8,124,081.80	4,016,136.96	2,749,294.42			6,765,431.38		7,475,918.20			1,358,650.42	
Retirement and Life Insurance Premiums	5010301000	15,600,000.00		15,600,000.00	15,600,000.00			15,600,000.00	4,016,136.96	4,107,944.84			8,124,081.80	4,016,136.96	2,749,294.42			6,765,431.38		7,475,918.20			1,358,650.42	
Retirement and Life Insurance Premiums	5010301000	15,600,000.00		15,600,000.00	15,600,000.00			15,600,000.00	4,016,136.96	4,107,944.84			8,124,081.80	4,016,136.96	2,749,294.42			6,765,431.38		7,475,918.20			1,358,650.42	
III. Special Purpose Fund																								
Pension and Gratuity Fund	1101407		3,400,160.00	3,400,160.00	3,400,160.00			3,400,160.00	3,400,159.29					3,400,159.29								0.71		3,400,159.29
Personnel Services	5010000000		3,400,160.00	3,400,160.00	3,400,160.00			3,400,160.00	3,400,159.29					3,400,159.29								0.71		3,400,159.29
Salaries and Wages	5010100000		3,400,160.00	3,400,160.00	3,400,160.00			3,400,160.00	3,400,159.29					3,400,159.29								0.71		3,400,159.29
Salaries and Wages - Regular	5010101000		3,400,160.00	3,400,160.00	3,400,160.00			3,400,160.00	3,400,159.29					3,400,159.29								0.71		3,400,159.29
Basic Salary - Civilian	5010101001		3,400,160.00	3,400,160.00	3,400,160.00			3,400,160.00	3,400,159.29					3,400,159.29								0.71		3,400,159.29
GRAND TOTAL		4,788,884,000.00	-3,274,348,672.40	1,514,535,327.60	4,125,463,160.00			847,714,327.60	195,983,043.56	135,128,708.20			331,111,751.76	111,077,092.06	127,453,508.46			238,530,600.52	666,821,000.00	516,602,575.84			92,581,151.24	


Certified Correct:


WILMA F. ROQUE
 Agency Budget Officer
 Date:


Certified Correct:


EMELY Q. TESORO
 Agency Chief Accountant
 Date:

Recommended By:


MA. MAGDALENA P. BUTAD
 Director, FMS
 Date:

Approved By:


PILAR G. DE LEON
 Director IV - AS
 Chief of Services for Administration
 Date: